



Our Seat Dedication Program offers a unique opportunity to support the internationally renowned Royal Botanic Gardens Victoria at Melbourne Gardens. Our supporters choose to dedicate a seat to celebrate events such as a birth or a wedding anniversary. Some Supporters wish to pay tribute to a loved one who has enjoyed spending time in our beautiful gardens.

Through your seat dedication you are supporting the costs of buying and maintaining a seat in Melbourne Gardens for the use and enjoyment of all visitors. The balance of your donation is invested in the **Royal Botanic Gardens Foundation Victoria** to support the long-term conservation and development of the Gardens for the enjoyment of future generations.

### **How much does a seat dedication cost?**

A seat dedication costs \$8,000, which is a fully tax-deductible donation to Royal Botanic Gardens Foundation Victoria, and lasts for a period of 10 years. Please note that there are limited seat numbers available for sponsorship within Melbourne Gardens.

### **How long does the seat dedication last?**

A seat dedication lasts for 10 years. At the end of the 10 year period we will contact you to ask if you wish to renew your seat dedication. If you do not wish to renew your seat, your commemorative plaque will be forwarded to you to keep.

### **What will my commemorative plaque say?**

As the sponsor you provide us with the wording on your commemorative plaque, which is subject to Royal Botanic Gardens Victoria approval. The layout of the plaque's text will be sent to you for final proofing and approval. Your stainless steel plaque is 15cm wide x 5cm high. It will be attached to the top slat of the dedicated seat in Melbourne Gardens.

### **Where will I find my commemorative plaque in Melbourne Gardens?**

Seats are placed in a number of locations within the Gardens, however, they are not fixed to the ground and may be moved by visitors. Please select your preferred location from the areas shown on the attached map (mark your preference with an X).

### **How do I arrange a seat dedication?**

*Please allow twelve weeks for your plaque to be created and positioned on the dedicated seat in the gardens. Please contact us at [development@rbg.vic.gov.au](mailto:development@rbg.vic.gov.au) to check on progress of your seat before your first visit.*

1. Complete the attached form including your donation details and proposed wording for the plaque.
2. Mark your preferred seat location on the attached map.
3. Return your completed form with marked map to:

## Seat Dedication Program

Royal Botanic Gardens Victoria  
Private Bag 2000  
South Yarra VIC 3141

E [development@rbg.vic.gov.au](mailto:development@rbg.vic.gov.au)  
T 03 9252 2383  
F 03 9252 2413

Please mark with an X clearly on the map your location for the seat's placement





### Seat Dedication – Melbourne Gardens

<b>Your details:</b>	Title:	First Name:	Surname:
	Address:		
			Postcode:
	Telephone:		Fax:
	Email:		
	<i>Please advise our office as soon as possible if any of your contact details change.</i>		
<b>Preferred wording on stainless steel plaque:</b> 35 character letters per line, including spaces between words. 4 lines maximum			
<b>Preferred location of seat:</b>	Please mark <b>with an X</b> your preferred location on the map overleaf.		
<b>Payment details:</b>	I wish to sponsor a seat for \$8,000 Please find enclosed a cheque made payable to: <b>Royal Botanic Gardens Foundation Victoria</b> Please debit my credit card \$            Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Bankcard <input type="checkbox"/> Amex Diners <input type="checkbox"/>		
	Name on card:		
	Card number:        /        /        /		Expiry date:        /
	Signature:		Today's date:        /        /
<p><b>Thank you for your donation to the Royal Botanic Gardens Victoria. Please return this to Adelaide Kraina, Seat Dedication Program, Royal Botanic Gardens Victoria, Private Bag 2000, South Yarra, VIC 3141</b></p> <p><i>The Royal Botanic Gardens Victoria values your privacy. We do not share your personal information with other organisations.</i></p>			