

# Occupational Health and Safety (OHS) Policy Statement



Royal Botanic Gardens Victoria is committed to the physical and psychological health, safety and wellbeing of all employees, contractors, volunteers and visitors.

We will establish and maintain a culture where occupational health and safety is a fundamental part of how we operate; it will guide the way we do things as individuals, and as an organisation.

We will implement a systematic approach to managing occupational health and safety in our workplaces, to attain the safest work environments possible.

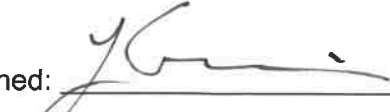
To achieve this, we will at all times:

- Comply with all relevant OHS legislation, industry practices and standards
- Establish and maintain procedures and systems that address the hazards and risks present in our workplaces
- Provide a system for reporting, managing and investigating incidents and injuries, including the provision of follow up remedial actions
- Where an employee is injured, facilitate their return to meaningful work as soon as reasonably possible
- Provide adequate information, instruction, training and supervision
- Consult with our employees and others regarding OHS issues that affect them
- Promote and communicate OHS responsibilities to all, and monitor our compliance
- Set targets for reduced workplace incident and injury rates and improving our OHS performance
- Report regularly on and monitor our OHS performance, implementing improvements as required, and
- Include OHS as a standing agenda item at all Board, management and other relevant meetings.

Signed: 

Date: 3.2.2019.

**Mr Ken Harrison AM**  
Chairman  
Royal Botanic Gardens Board Victoria

Signed: 

Date: 24 January 2019

**Professor Tim Entwisle**  
Director and Chief Executive  
Royal Botanic Gardens Victoria