

Application form for release of plant material from the Royal Botanic Gardens (RBG)

This form should be used if you wish to obtain plant material from the RBG. (If you want to conduct research within the grounds of the RBG you will require a **Research Permit**.) You will also be required to sign an '**Agreement for the Supply of Biological Material**'.

PART A – Details of applicant and proposed permit holder(s)

A1. Applicant's name(s)

Include the name of each individual or group (company, partnership or association) to whom the material will be supplied. In the case of a company, partnership or association, include:

full names of all directors, partners or committee members;

Australian Business Number;

any business or trading name used in the conduct of the activity for which a permit is sought;

whether any such business or trading name is registered;

if so, the State/Territory of registration and registration numbers.

In the case of an individual(s), include the full name of each person to whom the material will be supplied.

A2. Contact details

Include business address, postal address, telephone, fax and email of each proposed applicant.

A3. Relevant qualifications and experience of applicant(s)

If an applicant is an individual state their relevant qualifications and experience to carry out the activities.

If an applicant is a group (company, partnership or association), state the name and relevant qualifications and experience of all officers or employees of the group who will carry out the activities (attach further pages if necessary).

PART B – Description of the research and plant material required

B1. List the types and quantities of plant material required (attach a schedule if necessary)

Please check the spelling of plant names carefully before submitting this application

B2. Describe the purpose for which the plant material is required

B3. Previous applications

Have you previously obtained plant material from the Royal Botanic Gardens? If so, please write the reference number from that permit and the date of expiry.

B4. Outline why is it proposed to obtain this material from the Royal Botanic Gardens rather than at other locations.

B5. List the reports and/or publications that are expected to follow from this research.

Declaration

Please complete the application form, then read carefully and sign the following declaration.

I, _____ (*full name*), declare that the information contained in this application is correct to the best of my knowledge.

Signature _____

Date ____/____/____

Attachments

Please tick to indicate that you have included the following material with your application

Agreement for the Supply of Biological Material

An estimate of costs for the supply of the material will be sent to you after receipt of this application.

Depending upon whether this material is required from the South Yarra or Cranbourne Gardens, please send this application either to

The Director
Royal Botanic Gardens
Private Bag 2000
SOUTH YARRA VIC 3141
AUSTRALIA

or The General Manager
Royal Botanic Gardens
1000 Ballarto Road
CRANBOURNE VIC 3977
AUSTRALIA

